

بسم الله الرحمن الرحيم



School of Graduate Studies

Application for Graduate Studies: Postgraduate Diploma Programs For the Academic Year 2017 /2018

Admission Requirements

(a) An applicant qualifies for admission if she holds a bachelor degree. The minimum grade accepted is Good.

(b) All certificates should be original testified and authenticated by Ministry of Higher Education and Scientific Research.

(c) An applicant should pass an English Equivalence Examination (EEE) (scheduled below).

(d) An applicant who holds a valid English Proficiency Examination result is exempted from EEE. The accepted scores are:

- Test of English as a Foreign Language (TOEFL):
 - . Internet based (iBT) with minimum score of 60
 - . Paper based (pBT) with minimum score of 550
- International English Language Testing System (IELTS) with minimum score of 5.5.

Deadlines

Application submission I	Saturday 22 nd . April 2017
English Equivalence Examination I	Saturday 13 th . May 2017
Notification of application status I	Thursday 29 th . June 2017
Application submission II	Thursday 29 th . June 2017
English Equivalence Examination II	Saturday 1 st . July 2017
English Equivalence Examination III	Thursday 6 th . July 2017
Notification of application status II	Thursday 6 th . July 2017
1 st semester begins and the programs start	Saturday 8 th . July 2017

Submission Instructions

Submit two copies of the application form and documents as follows:

- One to the Admission Office at the administration building.
- One to the office of the School of Graduate Studies at the 4th floor of building D.

For office use only

SGS decision:

Accepted Not accepted

University Number: _____

Index Number: _____

Applicant passport
size photo

Semester Applying for:

- First Semester (July –November) Second Semester (December – April)
 Regular Transfer Regular Transfer

1. Full Legal Name (attested Bachelor Degree)

Full Legal Name in Arabic

2- Identity document (ID) Type _____ Number _____

3. Marital Status Single Married Divorced Widowed

4. Date of Birth _____ / _____ / _____
Day Month Year

5. Place of Birth _____
City State Country

6. Blood Group _____

7. Residence _____ State of Residence _____

Nationality _____

Telephone: _____

Home

Mobile

E-mail Address _____

8. Emergency Address / Name _____

Telephone: _____

Home

Mobile

E-mail Address _____

9. Language of Instruction of the Bachelor's Degree

- Arabic English
 Other Specify _____

13. List the jobs you have held and indicate the name of the organization by chronological order from the most recent (include dates).

Employer	Job Title	Dates (from /to)	Duties Performed

14. Are you currently on job at Ahfad University for women?
 Yes No

If yes, what is your ID _____

* Attach the approved postgraduate studies funding request.

15. Do you have any physical disabilities? If yes, please describe. The information is needed to enable the University to better serve the students

Choice of Postgraduate Diploma Program

This part of form should be completed by all applicants for admission. **Two files should be submitted, an original and a copy of all documents.** Please indicate your program of choice below.

No	School/ Institute	School Code	Program	Program Code
1	School of Health Sciences	SHS	D in Diabetes Education	DiDE
2	School of Languages	SL	D in English Proficiency and Communication	DiEPC

Choice:

Program Code

School Code

Checklist

Please make sure that all the following items are sent to the Office of Admissions along with your application by the required deadline. Your application will not be reviewed until all the items have been received.

- Graduate application form (1-5 pages)
- A photocopy of your identity document (same as mentioned in application)
- One recent passport-size colored photograph.
- Original attested transcript/s of the academic record (certified by Ministry of Higher Education and Scientific Research if Transcripts from Institutes in Sudan, for foreign institutes it has to be attested by Ministry of Foreign Affairs).
- Letter of commitment from the donor (if applicable).
- An approved postgraduate studies funding request (for AUW staff only).
- A valid English Proficiency Examination result if available:
 - Test of English as a Foreign Language (TOEFL):
 - Internet based (iBT) with minimum score of 60
 - Paper based (pBT) with minimum score of 550
 - International English Language Testing System (IELTS) with minimum score of 5.5.
- A non-refundable application fee of 200 SDG or 25 USD

Please call, post, or email the School of Graduate Studies if you have any questions about the application procedures or the status of your application:

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Ahfad University for Women
P.O.Box 167
Arda Street
Omdurman – Sudan

Email: ahfadsgs@auw.edu.sd
Telephone: + 249 187 579117
Fax: + 249 187 579111